



Carter Process Control GmbH

Perfektastrasse 87

A-1230 Vienna

Austria

Tel.: +43 (0) 1 2126206

e-mail: office@carterprocess.com

www.carterprocess.com

**Privacy notice for Customers
of Carter Process Control GmbH
according to Art. 13 GDPR (General Data Protection Regulation)**

Carter Process Control GmbH (hereinafter referred to as "CPC") hereby informs existing and potential customers about the collection and the processing of personal data (any information that directly or indirectly relates to you and makes you identifiable).

1. Data Processing

We process personal data from our customers or in case of legal entities, the personal data of their contact persons and representatives, as part of our business relationship. Therefore, this data is used to offer and to fulfil customer orders. For this purpose, CPC stores and processes the personal- and order-related data.

CPC does not use fully automated decision-making including profiling within the meaning of Article 22 GDPR.

Legal basis:

- declaration of consent (Art. 6 (1) lit. a GDPR);
- Performance of a contract (Art. 6 para. 1 lit. b GDPR);
- Compliance with a legal obligation (Art. 6 para. 1 lit. c GDPR);
- Legitimate interests (Art. 6 (1) lit. f DSGVO): the processing takes place to establish and facilitate the customer relationship;

Recipients:

- law firms,
- auditors, tax consultants,
- courts,
- administrative authorities,
- tax office,
- producers,
- external IT service providers and other service providers;



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We process the following data categories in this context:

- contact data (Surname, last name, company, E-Mail),
- contact details of contact persons and customer representatives,
- order-related data (offer, order confirmation, invoices, etc.),
- communication/correspondence related to these activities;

2. Newsletter Data Processing

In order to keep our customers up to date about our products, services and events within the framework of our customer relationship, CPC sends out E-Mail-Newsletters.

Legal basis:

- Legitimate interests (Art. 6 (1) lit. f DSGVO): this data processing is necessary to facilitate an appropriate customer relationship. It is essential to inform our customers about products in the framework of our customer relationship.

Receiver:

- personal data collected will not be transferred to any third parties.

3. Storage period

We process your personal data until the termination of the contractual relationship or until the expiration of the applicable statutory limitation and retention periods. Furthermore, until the termination of any legal disputes in which the data is required as evidence. As far as the processing is based on a declaration of consent and there is no other legal justification basis for processing the data, the processing takes place until revocation.

The processing of personal data for sending newsletters is carried out as long as there is no rejection of this electronic contact information (newsletter).

4. Rights of the data subject

You have the right to obtain information about your processed personal data, to obtain the rectification of inaccurate personal data, to obtain the erasure of your personal data, to obtain the restriction of



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processing your personal data, to transmit your personal data, to object, to withdraw your given consent at any time. In addition, you have the right to lodge a complaint with the supervisory authority according to Art. 77 GDPR (in Austria the "Datenschutzbehörde" based in Vienna).

5. Further information according to Article 13 DSGVO

Responsible for data processing (controller):

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CPC will inform you whether law or contract requires the provision of personal data or if it is necessary for the conclusion of a contract. CPC also informs you if it is required to provide personal information and the potential consequences of not doing so.